

**BRUCE S. ANDERSON, Ph.D.**

DIRECTOR OF HEALTH

#### DAVID Y. IGE

GOVERNOR OF HAWAII

**STATE OF HAWAI῾I**

STATE COUNCIL

ON DEVELOPMENTAL DISABILITIES

PRINCESS VICTORIA KAMĀMALU BUILDING

1010 RICHARDS STREET, Room 122

HONOLULU, HAWAI῾I 96813

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MINUTES OF

EXECUTIVE COMMITTEE MEETING

Monday, May 11, 2020

10:00 a.m.- 12:00 p.m.

1) 1010 Richards St., Honolulu, Hawaii 96813, Conference Room 111 A&B

2) 3060 Eiwa St., Lihue, Hawaii 96766

Present: Kevin Bardsley-Marcial (Vice Chair: DD Council, Co-chair, Transition & Employment, Non-Profit Organizations), Sol Ray Duncan (Chair; DD Council; Co-Chair, Community Supports Committee, Self-Advocate); Shana Metsch (Co-Chair, Health and Children and Youth; Parent); Michelle Muralt (Co-Chair, Public Awareness Education & Training; Self-Advocate); and Jackie Indreginal (Co-Chair, Public Awareness Education & Training, Med-QUEST Division)

Absent: Philip Ana (Co-Chair, Community Supports Committee; Executive Office on Aging); Darwin Nagamine (Co-Chair, Transition & Employment, Self-Advocate); and Timothy Renken (Secretary DD Council, Self-Advocate)

Staff: Daintry Bartoldus

**I. CALL TO ORDER**

 Chair Duncan called the meeting to order at 10:05 a.m.

**II. INTRODUCTIONS**

 Committee members and staff introduced themselves.

**III. STATEMENTS FROM THE PUBLIC**

There were no public members present.

**IV. CONSENT ITEMS**

1. Minutes of the March 9, 2020 Meeting
* The minutes were deferred until the next meeting
1. Agenda

 The agenda was approved as circulated.

**V. REPORTS**

A. Chair/Vice Chair

Chair Duncan deferred to Daintry Bartoldus.

1. Executive Administrator

Ms. Bartoldus informed the committee of the continued ZOOM meetings that will be taking place due to COVID-19. She went over the agenda for the upcoming Annual Council meeting. The priorities of the meeting.

**VI. UNFINISHED BUSINESS**

1. DD Council Budget
* Ms. Bartoldus updated the committee on the Council’s Budget, we were able to get an extension on our Federal Grant for an additional year, we have approximately $40,000 left due to salary savings. We have allocated monies to additional computers for staff to work remotely when necessary.

 B. DD Council FY 2017-2021 State Plan

* We are on the fourth year of the State Plan, we are a one year working plan in each area of emphasis so we can keep our focus on our priorities for this federal fiscal year.
* We are on track
* This summer will be working on the 2022-2027 (5 year) plan
	+ We will have transition meeting groups
	+ Kids Can Organization
		- The video’s were completed and will be shared with Council members

 C. Developmental Disabilities Council Activities

* The distribution of masks took place, over 3,000 were sent out to over 900 homes and 65 agencies
* Hand sanitizer is being purchased
* Feeling Safe Being Safe training to be taken online to include COVID-19

D. Legislative Issues

* The legislators will be going back into session, staff will provide an update via email keeping everyone informed
* There will be Governor’s Messages heard, this is when our new council members will be confirmed.

**VII. NEW BUSINESS**

* Act 333f
	1. Follow up was completed and a new Memorandum of Agreement was signed by the Director of Health and Chair, Mr. SolRay Duncan.

**VIII. ANNOUNCEMENTS**

* There were no announcements

**IX. NEXT MEETING**

The next Executive Committee meeting is scheduled for Monday, July 13, 2020, 2020 10:00 a.m. via ZOOM

**X. ADJOURNMENT**

Chair Duncan adjourned the meeting at 11:17 a.m.

Respectfully submitted,

Merline Remo