**BRUCE S. ANDERSON, Ph.D.**

DIRECTOR OF HEALTH

#### DAVID Y. IGE

GOVERNOR OF HAWAII



**STATE OF HAWAI῾I**

STATE COUNCIL

ON DEVELOPMENTAL DISABILITIES

PRINCESS VICTORIA KAMĀMALU BUILDING

1010 RICHARDS STREET, Room 122

HONOLULU, HAWAI῾I 96813

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MINUTES OF

EXECUTIVE COMMITTEE MEETING

Monday, September 9, 2019

11:30 a.m.- 1:30 p.m.

1) 1010 Richards St., Honolulu, Hawaii 96813, Conference Room 111 A&B

Present: Philip Ana (Co-Chair, Community Supports Committee; Executive Office on Aging); Kevin Bardsley-Marcial (Vice Chair: DD Council, Co-chair, Transition & Employment, Non-Profit Organizations); Sol Ray Duncan (Chair; DD Council; Co-Chair, Community Supports Committee, Self-Advocate); Jackie Indreginal (Co-Chair, Public Awareness Education & Training, Med-QUEST Division); Michelle Muralt (Co-Chair, Public Awareness Education & Training; Self-Advocate); Timothy Renken (Secretary DD Council, SAAC)

Absent: Shana Metsch (Co-Chair, Health and Children and Youth; Self-Advocate); Darwin Nagamine (Co-Chair, Transition & Employment)

Public: Tammy Evrard

Staff: Zosimo Arista, Daintry Bartoldus, Merline Remo

**I. CALL TO ORDER**

Chair Duncan called the meeting to order at 11:36 a.m.

**II. INTRODUCTIONS**

Committee members, guest, and staff introduced themselves.

**III. STATEMENTS FROM THE PUBLIC**

No statements were made.

**IV. CONSENT ITEMS**

1. Minutes of August 12, 2019, Meeting

The minutes were approved.

1. Agenda

Due to time restraints, adjustment to the agenda to reflect upon the vital discussion under VII - “New Business” A. Updated from Developmental Disability Division.

Any reports from agencies will be provided under VII. Announcements.

**V. REPORTS**

A. Chair

Chair Duncan had nothing new to share with the committee at this time.

B. Executive Administrator

Dr. Bartoldus reported:

* Mary Brogan will be here to discuss the new ISP
* Medicaid Income Disregard Bill passed and working with DHS – on how to implement this bill.
  + Individuals can earn $3900 per month and have up to $7000 of assets and still keep their Medicaid benefits.
  + Food stamps and SSI Benefits maybe affected.
* ABLE Acts – Hawaii ABLE
  + Director of Health signed off on a memorandum of understanding that puts the Developmental Disabilities Council and Executive Office on Aging that will work together to provide outreach for the ABLE accounts statewide.
  + We will join other states that have the ABLE accounts implemented.
  + Banks supporting Hawaii ABLE are Bank of Hawaii, American Savings, Central Pacific Bank.
  + Following up on prisoners who have DD moving out of state (18 years and older) by bringing them back to Hawaii.
  + Transitioning planning for students aging out of the Deportment of Education.

**VI. UNFINISHED BUSINESS**

1. DD Council Budget

* Budget is going well.
* Allocating funds appropriately

B. DD Council FY 2017-2021 State Plan

* Trying to get data from DDD
* Hawaii Administrative rules
  + To invite advocates be part in planning.

C. DD Council Upcoming Activities

* Due to funding; Dr. Bartoldus was unable to attend the Executive Leadership training in Little Rock, Arkansas.
* Making travel arrangements for the Day of the Capitol – March 5, 2019
* Legislative Forums:
  + Legislative Forum Schedules:
    - September 25, 2019 – Maui
    - October 3, 2019 – East-Hawaii
    - October 17, 2019 – Kauai
    - October 24, 2019 – West- Hawaii

1. 2019 Legislative Issues

* Putting together a task force to discuss the SCR – concurrent senate resolution 1-20.
  + Employment and services for individuals with developmental disabilities.

**VII. NEW BUSINESS**

1. Update from Developmental Disabilities Division
2. New Individual Service Plan Format (ISP)

* LifeCourse tools is integrated into the new INSPIRE system.
  + Prompt questions for the case managers.
  + A way to have conversations with families and self-advocates to better understand what is important to and for them.
* All About Me Booklet
  + Advocates worked together to put this booklet together
    - Anticipated this was to replace the New ISP.
  + Advocates want to be in-charge of their meeting.
    - Empowerment of leading their meeting.
    - Self determination
  + Moving forward, the booklet can be brought to ISP meeting.
* Suggestion from the Advocates
  + Adding pictures
    - May be more helpful for an advocates to understand
* Training
  + Many case managers do not feel comfortable during these meetings
    - Facilitating a meeting is not a skill that everyone has
    - A shift in the case manager’s role
  + More training and communications for DDD staff, providers, families and advocates on how to facilitate the new ISP meetings
  + Without these skills; case managers are unable to develop meaningful goals.
* Encourage pre-meetings before the actual ISP meeting
* Advocates can ask permission to attend other people’s meeting
* Recommendation:
  + To reeducate everyone on “All About Me”
    - Families, DDD staff, Providers and Self-Advocates
* Waiver Planning:
  + FY July 2021
    - Advocates helping with the planning.
* Is there still opportunity to send feedback on the new ISP.

**VIII. ANNOUNCEMENTS**

1. Statewide Independent Living Council (SILC)
   * Ms. Evrard spoke about a grant that DD Council and the Statewide Independent Living Council will collaborate on. This grant is to work with the Centers of Independent Living with the State -Aloha Independent and the Access to Independents.
   * The two agencies will work specifically with young individuals who are in transition (from high school) to help build skills and plans.
   * Provide agencies with the tools and resources to help better the young individual transition
   * Partnering with other states.
2. Department of Human Services Report

* Ms. Indreginal reported DHS is working with Keith Ridley to revise the administrative rules for the different HCBS settings to ensure individuals rights and the rules are implemented correctly.

1. Non-Profit Agency Organization Report

* Mr. Bardsley-Marcial reported the Hawaii Waiver Provider Association is having a meeting on September 26, 2019 at the Okinawan Center. There will be two guest speakers. This meeting is for Service Supervisors and to elect new officers.
* Challenges with the new ISP have been discussed from the Providers.
  + Format is longer.
  + Challenges with the new DDD INSPIRE program.

**IX. NEXT MEETING**

The next Executive Committee meeting is scheduled for Monday, October 14, 2019, 10:30 a.m. at Kamāmalu Building, Conference Room 111 A&B.

**X. ADJOURNMENT**

Chair Duncan adjourned the meeting at 1:37 p.m.

Respectfully submitted,

Merline Remo